



**Do not print a blank form.** Complete as much information as possible on the computer, then print, sign and get all other necessary signatures and send form in. Instructions & review section on page 2 and on the edcentre.ca website.

Have applied to edcentre.ca before?  **Where can you access a computer with internet?**  My own computer at home  At a school or college  At edcentre.ca office  
(Check all that apply to the right)  A shared computer at home  At someone else's home  No access to a computer

Last Name - Legal  SIN (18+)  Cell Phone  Service Provider   
First Name - Legal  Health #  Home Phone  Work Phone   
Middle Name - Legal  # of Dependent Children  Alternate Contact Name & Phone #   
Maiden Name  Treaty Status?  Mailing Address   
Date of Birth  Live on Reserve?  City or Town   
Gender  Marital Status:  Band  Province (2 letters)  Postal Code   
Email  \*\*\* You must have a working email address. All student instructions and information is sent by email. Check email and junk mail daily. If you have not heard from us in one week contact us to check the status of your application.

Currently I am:  Check all that apply below Goal:   
Student at:   I Attended Post-Secondary **Course Placement depends on availability, school policy, and student needs. Review the School Handbook for details.**  
How many classes are you currently taking at your school?   I have a Grade 12 Diploma 1st Course Preference - see page ? School Handbook  
If not currently a student, when did you attend school last?   I Attended Grade 12 Classes   
SK Student No:   I Attended Grade 11 Classes 2nd Course Preference - see below \*  
Fees:   I Attended Grade 10 Classes   
 I Attended Grade 9 or Less   
 I'm not sure \* Once completing the first 2 units of a course you can call your instructor to request starting the next course.

**What is your time commitment per course?**  
\* Each course is based on approximately 100 hours of activity to complete.  
\* Daily activity is recommended. Weekly activity is required.

**Written Submission**  
\* tell us about yourself  
\* why are you choosing an online program?  
\* your future goals  
\* besides your online Instructor, who can help you?

**STUDENT DECLARATION**  
\* I hereby give edcentre.ca and/or Northlands College permission to release information about my performance to potential employers and agencies that are funding me or the program.  
\* I understand the information on this form is collected under the Local Authority Freedom of Information and Protection of Privacy Act. The information is used for student contact, administrative and statistical purposes.  
\* I give permission to edcentre.ca to use or publish any work, images, and commentary with or without name in a professional manner for educational purposes and for any lawful purpose, in the school community and public interest, including for example, such purposes as publicity, promotion, and web content without payment.

I have read and understand the Student Declaration and hereby consent to the collection and use of information as stated above.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Student Name:

## A - Parent/Guardian Authorization - Required For Students under 18 years of age

Dear Parent/Guardian - It is our pleasure to have your child take online classes with us. It can be a huge learning curve for young students to take the steps towards independent learning and managing time. The most successful students are those who have regular support from their families, the school and practise consistent communication with their online Instructor. Please contact us at any time with additional questions or feedback.

Full Name of Parent/Guardian  Home Phone  Work Phone

I would like to receive notifications on my cell phone. I have included my cell number & service provider for this to happen. Cell Phone  Service Provider

Feel free to send general information to my email address EMAIL

I will sit with my child once a week while they are logged into their online class to see how they are progressing. I can see their work and current grades at any time in the online class program.

**Parent/Guardian Declaration:** I hereby declare the information given in this form to be true and accurate to the best of my knowledge. As parent/guardian I give consent to taking online classes. I have read, understand and give consent to the Student Declaration, and to edcentre.ca policies.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## B - Base School Support - Completion required in entirety by School Staff or School Administration. The information requested helps our team serve your student. The application will be returned for completion if any of the support information is left empty.

School or Organization Name  EMAIL

Student Mentor Support Name(s)  Which school period is designated for the online class?

Will the student be given daily attendance & supervision?  Are there positive indicators for success for online learning for this student?

**Please indicate what supports the school is providing to this student for this online class.** The information must be provided on the application before your student is started in the online program.

Support Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## C - Payment Authorization (Required if someone else is paying your fee - leave blank if no fees apply)

Payor Organization Name  Phone Number  Fax Number

Invoice Contact Name  EMAIL

Invoice Address  City or Town  Province  Postal Code

Payment Authorizing Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Instructions & Review

**Read and Complete Steps 1-6. Click the check box as you complete each step.**

- 1) Re-Check that the application is complete and correct - recheck your e-mail address.
- 2) Print the application. *This form does not save or e-mail with the entered information.*
- 3) Sign and date page 1 and make sure Section A & B is completed and signed if applicable.
- 4) Send application by fax, scan and e-mail, drop off at our office, or mail.
- 5) Check e-mail and junk mail for initial instructions 1-4 days after sending application.
- 6) Contact us within one week if you have not received an e-mail.